

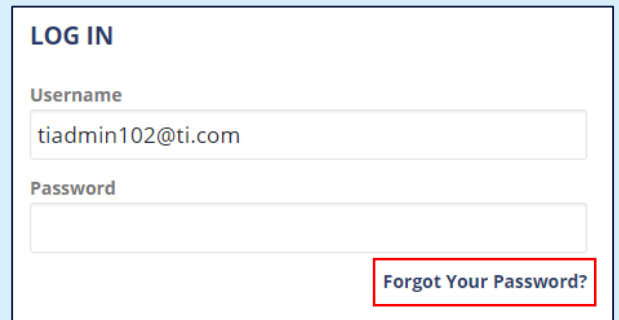
APPLICABLE TO:

- Administrators
- Room Managers
- Editors
- Readers
- eTMF
- Study Start-Up
- TI Docs/Collaborate

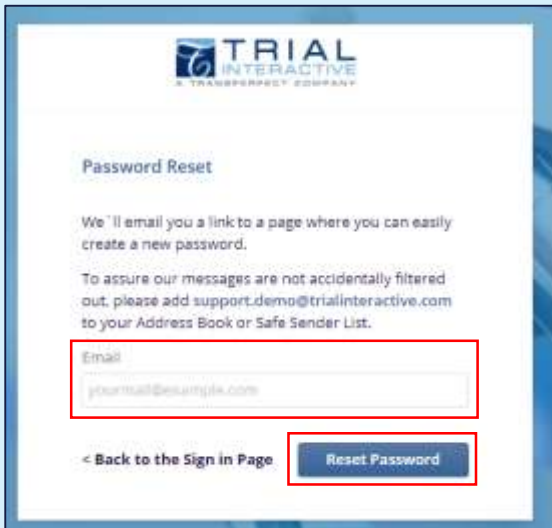


1. Navigate to the log-in screen and enter your username
2. Click **Next**

3. Click on the **Forgot Your Password?** button



4. Enter your email address, then click **Reset Password**.



5. Follow the instructions you'll receive via email to complete the reset process.