APPLICABLE TO:

- Administrators
- Room Managers
- Editors
- Readers

- eTMF
- Study Start-Up
- Content Management
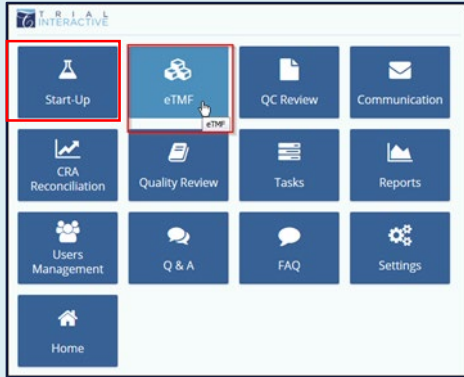
1. Enter a room and navigate to the **eTMF, SSU, or Content Management Documents** using the Navigation Grid on the left.

2. On the menu bar, click **Layout** to reveal your grid options.
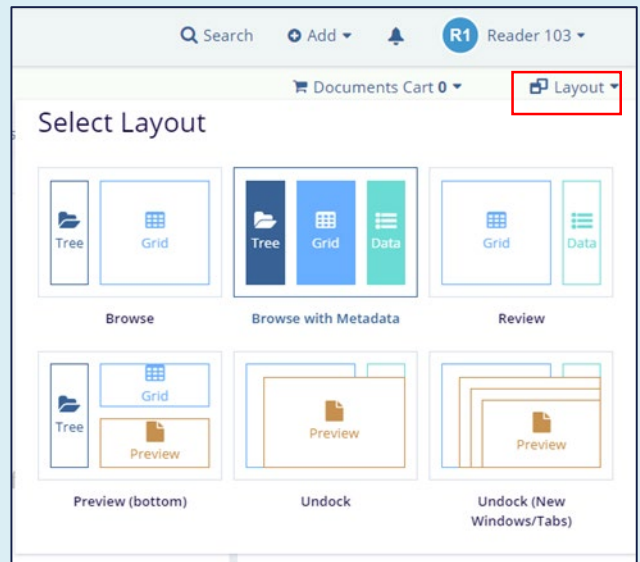
3. The views labeled "Browse", "Browse with Metadata", and Review can also be set up manually using the Open and Hide options in the module itself.