

eTMF - Inventory by Sites	Final Documents	Document Submission By Status	Document Not Reviewed By Users	
To display the eTMF essential documents (Required documents) and their Workflow status that are grouped by Investigative Sites	To display the documents, with their 'Status' of the document which is 'Final'	To display the documents, with their 'Status' of the document, also displaying their 'Submitter Name' custom field	To display the documents, with their 'Status' of the document - 'Not Reviewed' custom field	
🍿 Favorite 🔘 Run	🜟 Favorite 🔘 Run	🌟 Favorite 🔘 Run	🌟 Favorite 🔘 Run	
Expired Documents In 60 days	All Expiring Documents	Document Submission Inventory - Workflow	Tasks By Status	

➢ There are report categories: Main Reports, Audit, Key Performance Indicators (KPI), and Missing/Inventory.

Reports are available and accessed from this dashboard based on room settings and user request.

## 3. Click the **Run** button to run to view the report.

Reports can also be marked as a Favorite by clicking on the star.

avorite	0 Audit Reports 4	KPI Reports 5	
	eTMF - Inventory by Sites		
(	To display the eTMF essential documents (Required documents) and their Workflow status that are grouped by Investigative Sites		



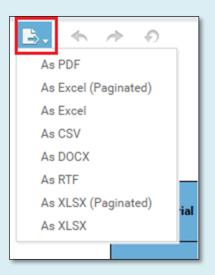
TI v10.2 May 2021 Page 1 of 2



4. The report view can be adjusted using the Zoom In/Out control. Users can also search within the contents of the report.

		_		_
	- + 100% -	search report 🔍 🗸	▲ ► ◀◀ ◀ Page 1 of 25 ► ►	
Ľ				

5. Reports can be exported to any of the listed file types



See related job aid: How to Create Adhoc Reports

