

required fields for the NewInvestigative Site.

Site information fields can be added or modified later



Cancel

Disable auto Site name

Institution Name*

Start-Up Specialist Site Number Site

Reason for not using auto Site

CRA

name

IRB/EC Name *

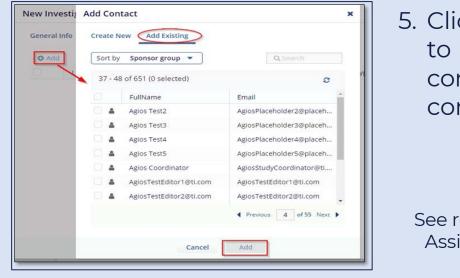
T R I A L INTERACTIVE

How to Create a Site in the eTMF TI v 10.2

4. A Principal Investigator must be added to create the site. Click Add in
Contacts and choose Create New or Add Existing.

Seneral Info Contacts	Add Contact
	Create New Add Existing
Add Edit Delete Last Name	Email *
	This field is required
	Prefix
	First Name *
	This field is required
	This field is required
	Suffix
	Cancel Finish

If creating a new contact, complete all required fields. Check **Provide Documents** if essential documents have been assigned to this Contact type. Click **Finish** when done.



5. Click **Add Existing** to add and existing contact. Select the contact and click **Finish.**

See related job aid: How to Assign Contacts to Sites.

6. The site will appear in the grid under **Pending**.

Jane Smith Bayshore H... A... Jane



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