

- APPLICABLE TO:
- Admin

Manager

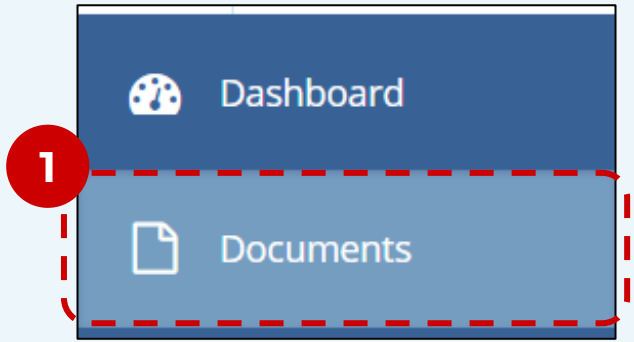
Editor

Reader

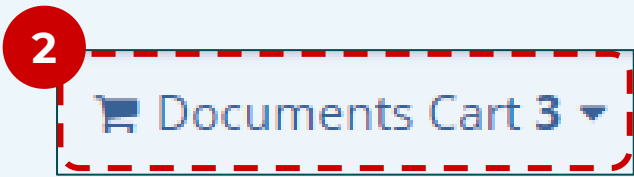
eTMF

Collaborate

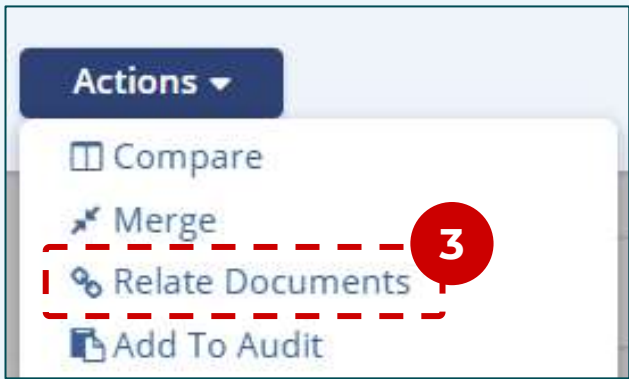
1 Navigate to the **Documents** module.



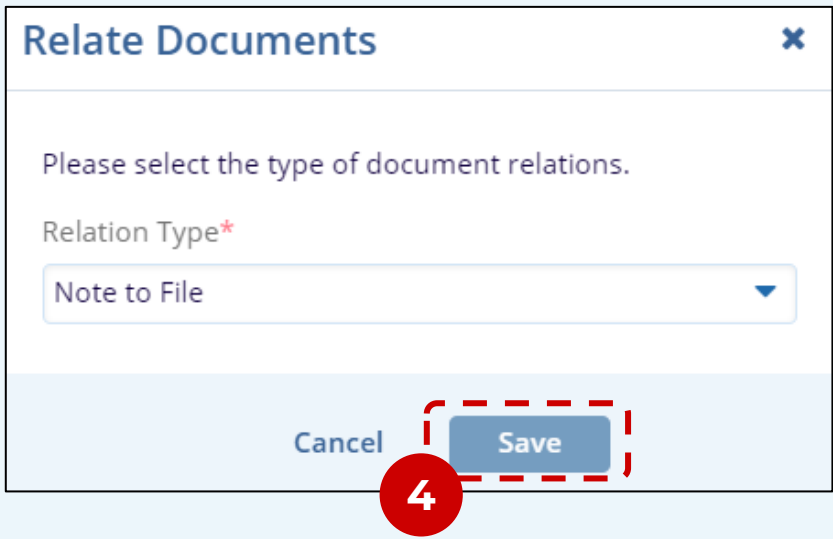
2 Identify documents you wish to relate, move them to the **Documents Cart**.



3 In the Documents Cart, expand **Actions** and select **Relate Documents**.



4 Select the *Relation Type* (think of it as the reason for relating), then click **Save**.



5 Successful completion is confirmed via notification.



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- To see document relations, check the **Related** subpanel in the Metadata pane.

