

How to Edit Site Details

CTMS version 2.1

APPLICABLE TO:

- Company Admin
- Study Manager
- CRA

1 Navigate to the site whose details need to be edited.

2 Select **Site Details** from the menu at the left side of the screen.

3 Click **Edit** in the menu bar at the top of the screen.

4 Make any necessary changes.

5 Press **Save**.

