How to Customize the Grid
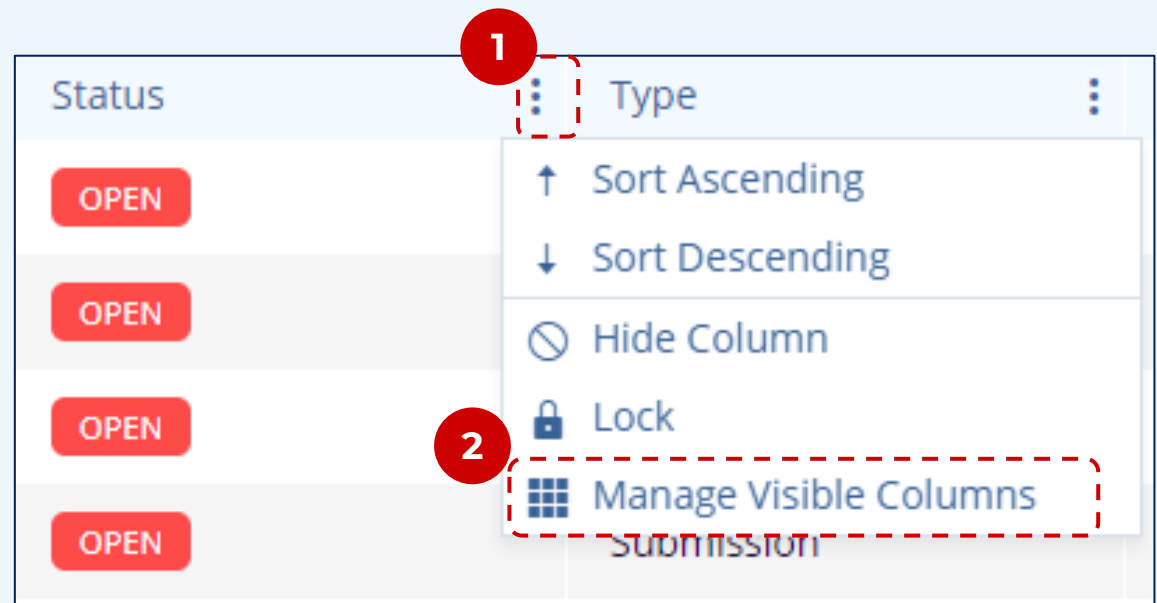
CTMS version 2.0

TRIAL INTERACTIVE

APPLICABLE TO:

- Company Admin
- Study Manager
- CRA

1 Click on the three-dot menu in any column header.

2 Select 'Manage Visible Columns' from the list of options displayed.

3 Choose from the list of available columns by checking the related box.

4 Press **Apply Changes.**

5 The column(s) will display in the grid and may be dragged into any order.