

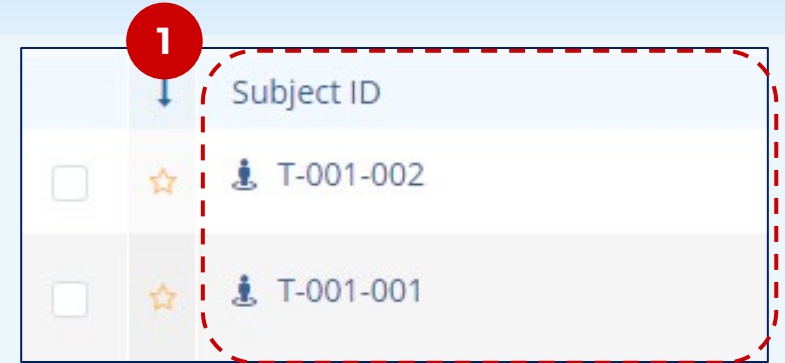
# How to Assign a Visit Schedule to a Subject

CTMS version 2.0

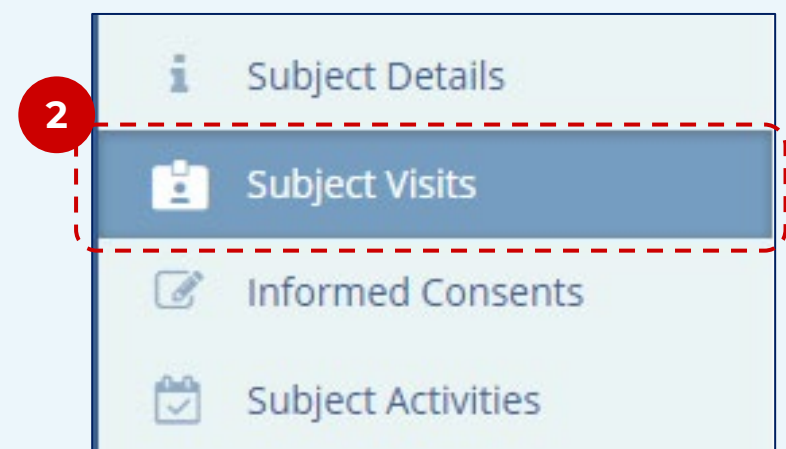
## APPLICABLE TO:

- Company Admin
- Study Manager
- CRA

**1** Log into CTMS and navigate to the subject profile by clicking on the Subject ID.



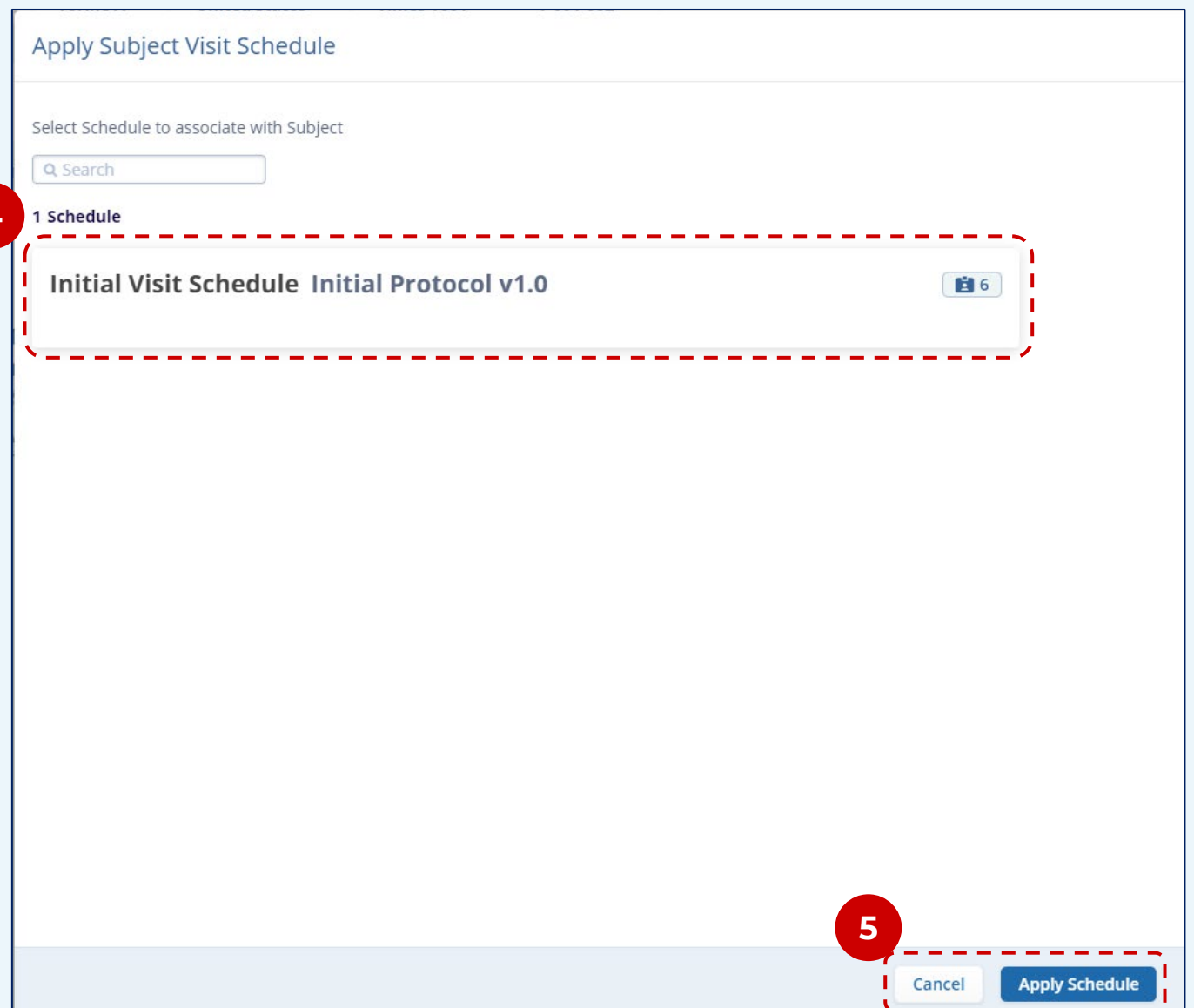
**2** Select **Subject Visits** from the navigation links at the left side of the screen.



**3** Press **Apply Schedule** at the top of the screen.



**4** Select the appropriate visit schedule in the 'Apply Subject Visit Schedule' window.



**5** Press **Apply Schedule**.