

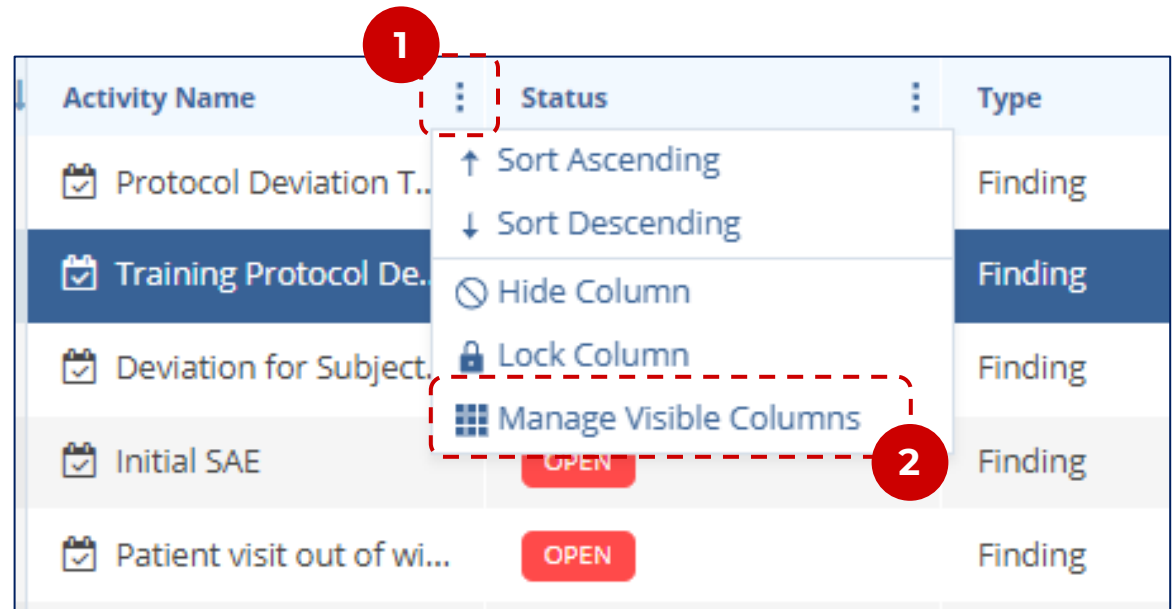
How to Customize Grids

v1.6

APPLICABLE TO

- Company Admin
- Study Manager

- 1 Click on the **three-dot menu** in any column header.
- 2 Select '**Manage Visible Columns**' from the list of options displayed.



- 3 Choose from the list of **available columns** by checking the related box.
- 4 Press **Apply Changes**.
- 5 The column(s) will display in the grid and columns may be dragged into any order.

