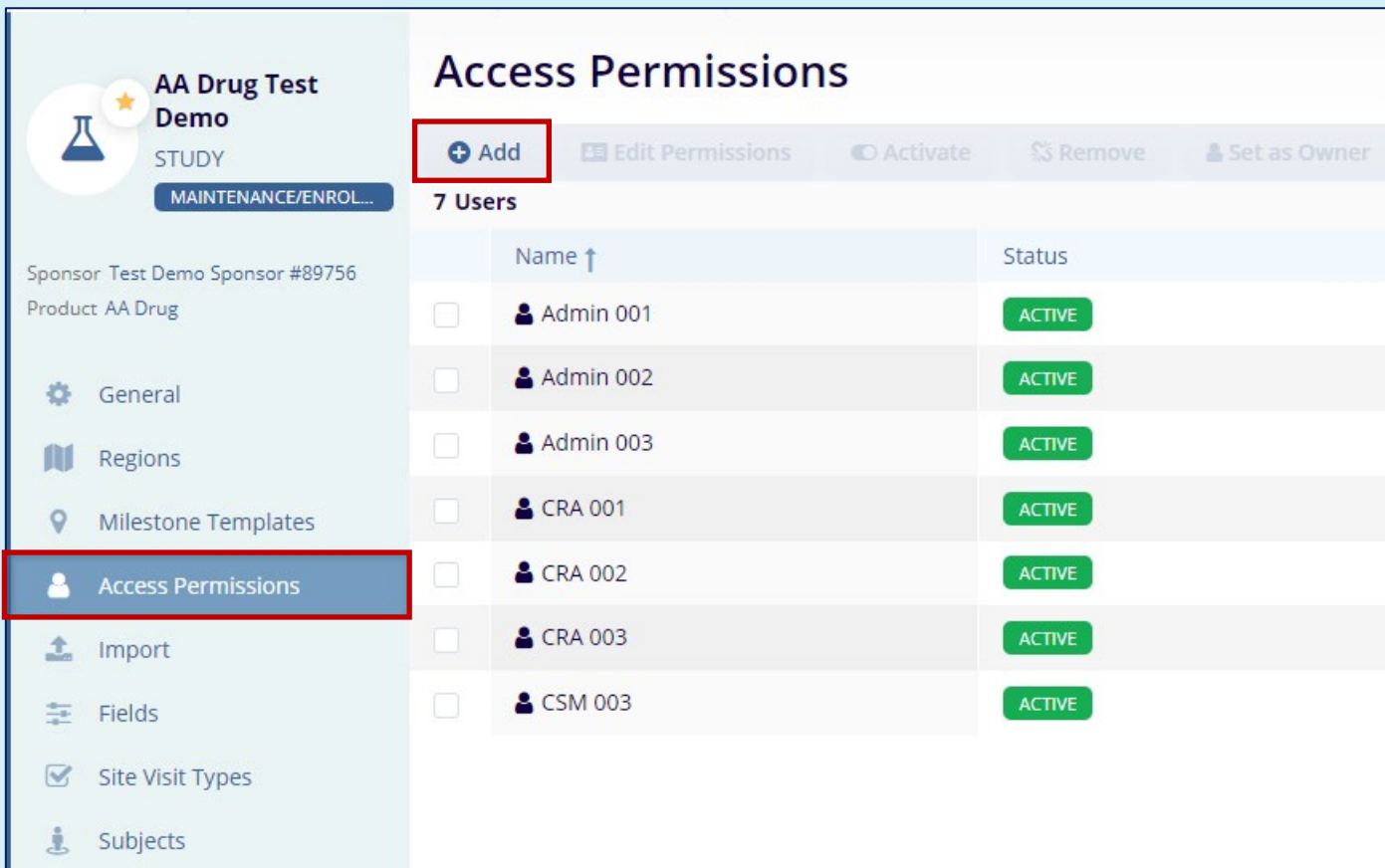


APPLICABLE TO:

- Company Admin
- CTMS
- Study Manager
- CRA

1. Navigate to the Settings for the Study or Site to be reassigned to a new owner.
2. Select 'Access Permissions' from the navigation links at the left side of the screen.



AA Drug Test Demo
STUDY
MAINTENANCE/ENROL...

Sponsor Test Demo Sponsor #89756
Product AA Drug

- General
- Regions
- Milestone Templates
- Access Permissions**
- Import
- Fields
- Site Visit Types
- Subjects

Access Permissions

+ Add Edit Permissions Activate Remove Set as Owner

7 Users

	Name ↑	Status
<input type="checkbox"/>	Admin 001	ACTIVE
<input type="checkbox"/>	Admin 002	ACTIVE
<input type="checkbox"/>	Admin 003	ACTIVE
<input type="checkbox"/>	CRA 001	ACTIVE
<input type="checkbox"/>	CRA 002	ACTIVE
<input type="checkbox"/>	CRA 003	ACTIVE
<input type="checkbox"/>	CSM 003	ACTIVE

3. If necessary, use the **+Add** button to add the new entity owner to the list of users associated with the entity.

4. Select the new owner from the list of users displayed.

Access Permissions

+ Add Edit Permissions Activate Remove **Set as Owner**

7 Users 1 Selected

	Name ↑	Status	Access Permission
<input checked="" type="checkbox"/>	Admin 001	ACTIVE	Study Viewer
<input type="checkbox"/>	Admin 002	ACTIVE	Study Viewer
<input type="checkbox"/>	Admin 003	ACTIVE	Study Viewer

5. Press **Set as Owner**.

6. Press **Change**.

Set Owner

Current Owner is

Admin 001

Admin001@ti.com

New Owner will be

Admin 003

Admin003@ti.com

Do you want to change owner?

Cancel **Change**