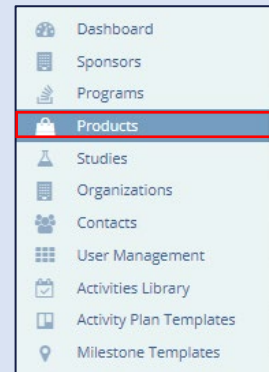


APPLICABLE TO:

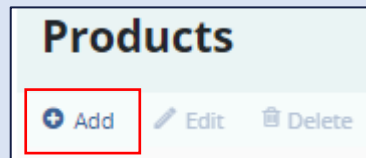
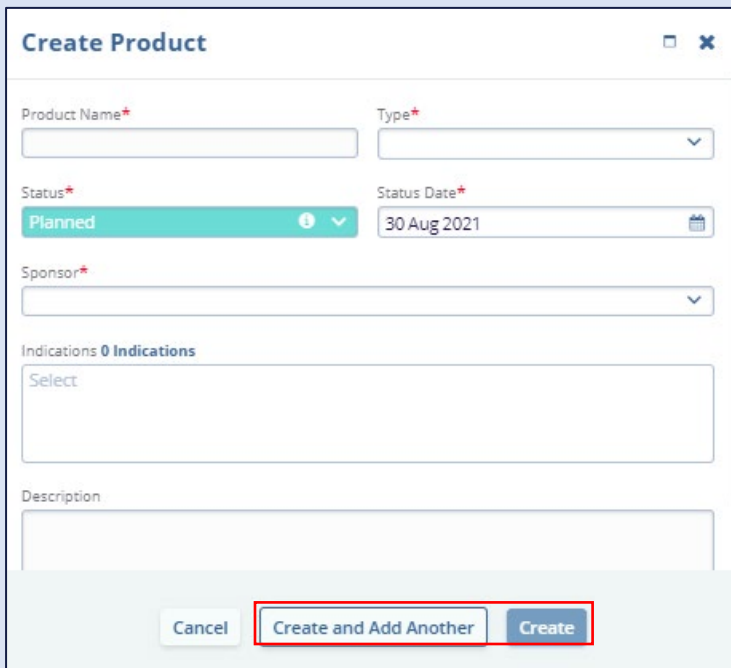
- Company Administrator
- Study Manager
- CRA
- CTMS

Note: Please be sure that the associated Sponsor has already been created in the system. This must be done before creating a product.

1. Log into the CTMS and click on **Products** from the menu on the left.



2. Click **Add**.

3. Enter the product details, then click **Create** when finished, or **Create and Add Another** to add an additional product.