APPLICABLE TO:

- ● Company Administrator
- ● CTMS
- ● Study Manager
- ● CRA

1. Log into the CTMS and click on **Studies** on the left.

🧪 Studies

ℹ️	Study Details
🖧	Dashboard
📍	Milestones
🌐	Countries
📋	**Sites**
👤	Subjects
📑	Organizations
👥	Contacts
🧍	Team
🗓️	Activities
📖	Activity Plans
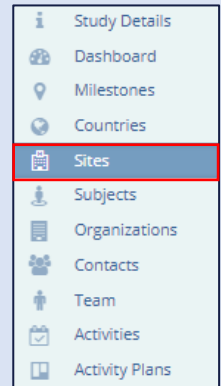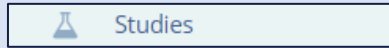
2. Click on the **Study Name and** navigate to **Sites.**

☑️ Gastro11102133
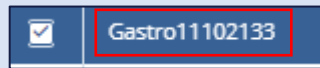
3. Choose a Site, then click on **Site Visits** from the options on the left.

Galeota001
Dr Joe Galeota, M.D
Daily Clinic

ℹ️	Site Details
🖧	Dashboard
📍	Milestones
💼	**Site Visits**

PLANNED

🔗 **IMV 1**

Type
Interim

Owner: 👤 admin admin   Conducted: 🧍 In Person   Report: **IN PROGRESS** 🔗 View Report

4. Select a Site Visit.
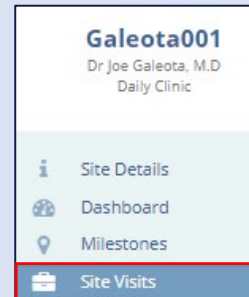
5. Any edits to the Visit Information can be edited from within the Site Visit profile.
Users can pull the Visit Report here as well by clicking on **Visit Report** on the left.

Visit Information

Visit Type* : Interim
Visit Status* : Planned
Visit Name* : IMV 1
Owner* : admin admin
Visit Planned Date* : 01 Apr 2021
Visit Start Date : 30 Apr 2021
Visit End Date : 13 Jul 2021
How Was The Visit Conducted* : In Person
Visit Checklist Template : Interim Visit Report

Subjects
Enrollment Summary