

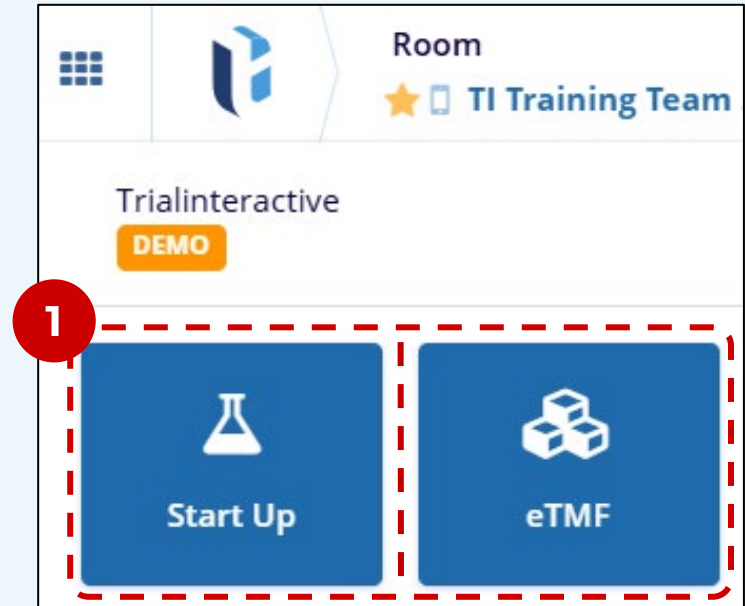
How to Change Country Status

TI version 10.6

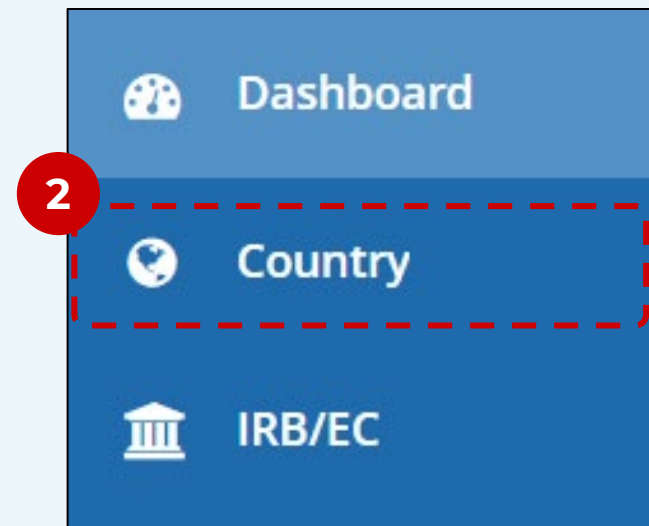
APPLICABLE TO:

- Admin
- Manager
- Editor
- Reader
- eTMF
- SSU

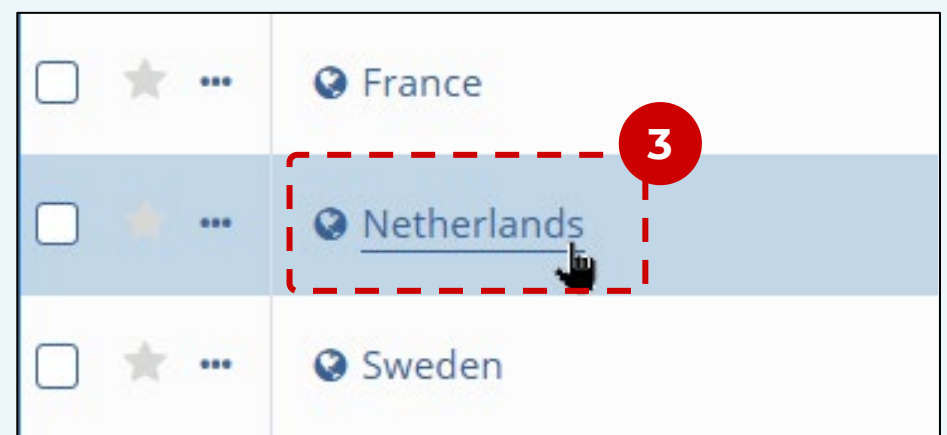
1 Enter a room and navigate to the **Start-Up** or **eTMF** module.



2 Select the **Country** menu from the navigation bar. This will display all countries present in the room.



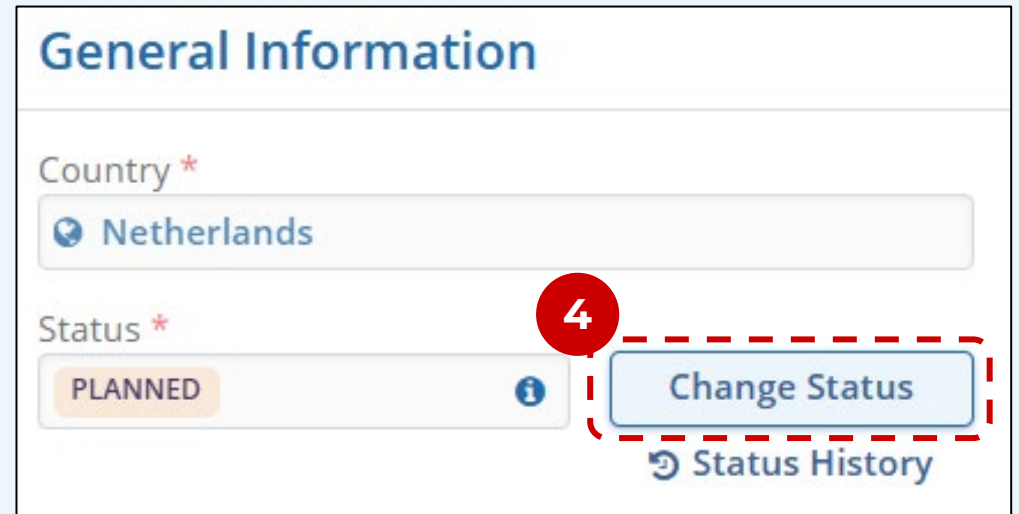
3 Open the Country Management page by clicking on the **country name**.



4 In General Information, click the **Change Status** button.



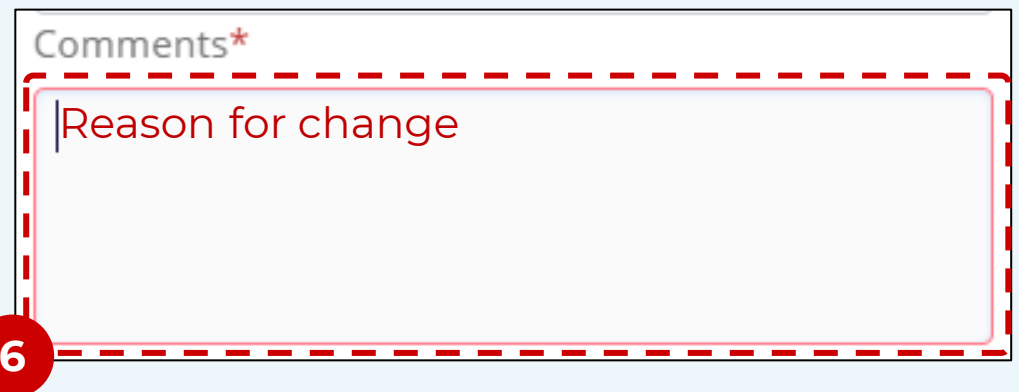
Notice there may be limitations due to activation status (in SSU) as well as integrations (with TI CTMS).



5 Select a **Status** from the dropdown list.
Optionally, change the status date.



6 Write **Comments** to document the reason for the change.



7 Click **Save** to confirm the change.

