APPLICABLE TO:
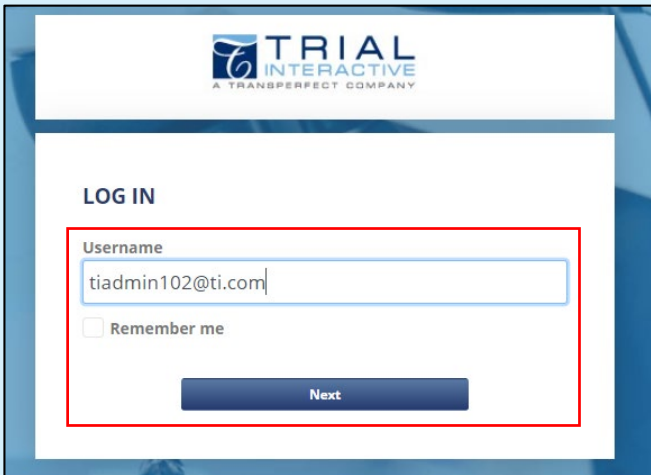
- Administrators
- Room Managers
- Editors
- Readers

- eTMF
- Study Start-Up
- TI Docs/Collaborate

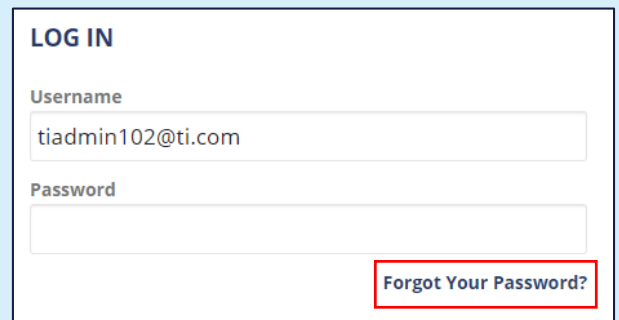**1. Navigate to the log-in screen and enter your username**

2. Click Next

3. Click on the Forgot Your Password? button

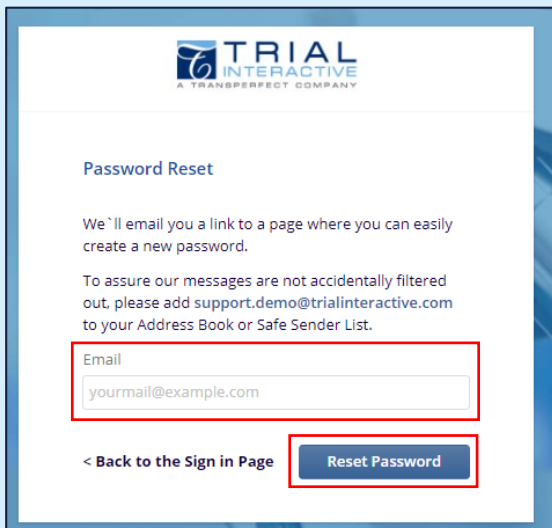**4. Enter your email address, then click Reset Password.**

5. Follow the instructions you'll receive via email to complete the reset process.